

**HELEN THACKSTON CHARTER SCHOOL
MEETING OF THE TRUSTEES**

Thursday, May 21, 2015

“Our Schools, One Team, One Vision”

1.0 CALL TO ORDER

A meeting of the Helen Thackston Charter School Board of Trustees convened at Helen Thackston Charter School on May 21, 2015. Ms. Danyiell Newman, Board President, called the meeting to order at 6:05 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Danyiell Newman, Paula March, Frank Hawkins and Gregory Ford via phone.

Absent: Dorothy Sweeney was excused due to health reasons.

Administrators: Sherry Roland-Washington, Denise Butts, Max Pierre-Louis, Oscar Rossum, Sr.

Solicitor: Gregory Monskie, Niles Benn

Consultant: Kenneth Medina

Staff: Wendell Harper, Anne Clark, Tynisha Wilkes, Kristen Derr, Courtney Heiser, Kylie Heath, Whitney Westry, Stacy Adams, Kerry Glover.

3.0 RECONGNITION OF GUESTS

None

4.0 PUBLIC/STAFF COMMENTS

None

5.0 APPROVAL

1. Be it resolved to approve the minutes from April 28, 2015. A motion was made by Paula March and seconded by Frank Hawkins, and unanimously approved by the Board.
2. Be it resolved to hire Tori Manjarrez as a day to day substitute for the remaining 2014-2015 school year. A motion was made by Paula March and seconded by Frank Hawkins, and unanimously approved by the Board.
3. Be it resolved to approve the building permit for BMA to use the school on June 24 & June 25 from 3:00 PM to 9:00 PM. A motion was made by Paula March and seconded by Frank Hawkins.
Discussion: BMA will be billed for custodian fees.
Unanimously approved by the Board.
4. Be it resolved to approve two staff members to attend the Power School Training. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.

6.0 OLD BUSINESS

Whitson’s Food Service contract for 2015 – 2016 was reviewed and changes were made to separate the two schools. The school calendar was reviewed for the 2015-2016 school year.

5. Be it resolved to approve the Whitson’s Food Service contract for the 2015-2016 school year. A motion was made by Frank Hawkins and seconded by Paula March.
Discussion: Mr. Medina and the Solicitor reviewed the Food Service Contract and the State is okay with the contract since they can separate between the two schools. Mr. Medina suggested he was satisfied with the contract and suggested the board approve the contract as presented. Unanimously approved by the Board.
6. Be it resolved to approve the 2015 – 2016 school calendar as presented. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.
7. Be it resolved to accept the resignation of Michael Mehosky as a voting board member. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.

7.0 FINANCIAL REPORT

The financial payments and report was submitted for review, a question regarding the Cintas bill was reviewed, Mr. Harper will check into the bill and report back to the board.

8. Be it resolved to approve the Financial Payment Reports. A motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board.

8.0 Motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board to go into Executive Session at 6:25 PM to discuss personnel and real estate. Motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board at 6:40 PM to return to public meeting.

9.0 DISCUSSION ITEMS/NEW BUSINESS

Mr. Medina presented the 2015-2016 budget. The presentation will be placed on the website for public review.

PUBLIC DISCUSSION

Courtney Heiser, Algebra I teacher, questioned the board regarding her certification, she is taking her Praxis on Saturday. Ms. Newman told the public that if someone is working on their certification and is continuing their studies, then a contract could be offered.

Staff is concerned about their contracts and when will they be received.

Herman discussed the Patriot Fun Day that is going on for eight days to help raise money for activities.

10.0 PRINCIPAL'S REPORT

Mrs. Roland's reported is attached, no questions were asked.

11.0 CATAPULT LEARNING

Catapult report is attached, no questions were asked.

12.0 EXECUTIVE DIRECTOR REPORT

Mr. Rossum's report is attached.

13.0 SOLICITOR REPORT

None.

The meeting was suspend at 6:45 PM until 8:20 PM due to board members obligations. When the meeting resumed the following board members were present: Danyiell Newman, Paula March, Frank Hawkins (previously present via phone) and Paulette Hawkins (was not present during the initial presentation). Mr. Gregory Ford has chosen not to be available during the voting of the budget; only available during excessive session.

14.0 DISCUSSION ITEMS/NEW BUSINESS CONTINUED

9. Be it resolved to approve the modified 2015-2016 school year budget as presented. A motion was approved by Paula March and seconded by Frank Hawkins
Discussion: Mr. Medina gave a brief description of the budget.
Unanimously approved by the Board.
10. Be it resolved to approve the Rent Reimbursement Annual Lease for 2012-2013. A motion was approved by Frank Hawkins and seconded by Paula March
Discussion: Funds are calculated in the budget, process was not followed. We did not have an agreement with PDE.
Unanimously approved by the Board
11. Be it resolved to approve the rent Reimbursement Annual Lease for 2013-2014. A motion was approved by Frank Hawkins and seconded by Paula March, unanimously approved by the Board.
12. Be it resolved to approve to hire Natalie Billings as a consultant to provide student physicals as presented in the contract. A motion was approved by Frank Hawkins and seconded by Paula March, unanimously approved by the Board.

- 15.0 Motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board to go into Executive Session at 8:25 PM to discuss personnel and real estate. Motion was made by Frank Hawkins and seconded by Paula March, and unanimously approved by the Board at 9:10 PM to return to public meeting.

Attorney Benn explained what was discussed during executive session regarding two staff members. The board had a choice to discuss the matter and Mr. Ford and Mr. Hawkins expressed their concerns regarding how the staff members should be handled.

13. Be it resolved to terminate employee 206650 effective May 21, 2015. A motion was approved by Paula March and seconded by Frank Hawkins, unanimously approved by the Board.

Attorney Benn explained that employee number 206645 was suspended without pay for five days and that action needs to be taken

14. Be it resolved to terminate employee 206645 effective May 21, 2015. A motion was approved by Paulette Hawkins and seconded by Frank Hawkins, and unanimously approved by the Board.

ADJOURNMENT

With no further business, the public meeting was adjourned at 9:10 PM. Motion approved by the board.

Respectfully submitted,

Joann M. Brown
Helen Thackston Charter School Board Secretary