

HELEN THACKSTON CHARTER SCHOOL
MEETING OF THE TRUSTEES

Thursday, October 29, 2015

“Our Schools, One Team, One Vision”

1.0 CALL TO ORDER

A meeting of the Helen Thackston Charter School Board of Trustees convened at Helen Thackston Charter School on October 29, 2015. Ms. Danyiell Newman, Board President, called the meeting to order at 6:00 P.M.

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Danyiell Newman, Frank Hawkins, Lisa Kennedy, Gregory Ford, Nacole Gaines, Marcia Glover.

Administrators: Denise Butts, Kimberly Kirby

Consultant: William Minich

Solicitor: Niles Benn, Gregory Monskie

Staff: Sanford Liggins, Sharon Hamberger, Marcus Richardson

Guest: Angie Mason, York Daily Record, Deloris Penn.

3.0 RECONGNITION OF GUESTS

None

4.0 PUBLIC/STAFF COMMENTS

None.

5.0 APPROVAL

1. Be it resolved to approve the minutes from September 24, 2015. A motion was made by Gregory Ford and seconded by Nacole Gaines, and unanimously approved by the Board.
2. Be it resolved to approve Marcia Glover as a Voting Board Member effective October 29, 2015. A motion was made by Frank Hawkins and Gregory Ford, and unanimously approved by the Board.
3. Be it resolved to approve Kalia Sanchez as a Voting Board Member effective November 2, 2015. A motion was made by Gregory Ford and seconded by Nacole Gaines, Board voted on Roll Call:
Ayes: Frank Hawkins, Gregory Ford, Nacole Gaines, Marcia Glover.
Nayes: Lisa Kennedy
4. Be it resolved to terminate employee #208013 from the position of Information Technology Technician as a 12 Month contractual employee, effective October 23, 2015. A motion was made by Gregory Ford and seconded by Nacole Gaines.
Discussion: Employee showed gross neglect.
Board voted unanimously to approve.
5. Be it resolved to adopt the English as a Secondary Language Policies Manuel, effective October 23, 2015. A motion was made by Lisa Kennedy and seconded by Nacole Gaines, and unanimously approved by the Board.
6. Be it resolved to authorize our attorneys to file with the Pennsylvania Department of State Bureau of Corporations and Charitable Organizations a change of Registered Office for Helen Thackston Charter School, Incorporated from 559 West King Street York, PA to 625 East Philadelphia Street, York PA. A motion was made by Gregory Ford and seconded by Lisa Kennedy, and unanimously approved by the Board.

6.0 DISCUSSION ITEMS/NEW BUSINESS

None

7.0 OLD BUSINESS

None.

8.0 PRINCIPAL'S REPORT

Ms. Butts' report is attached. Ms. Butts wanted the board to be aware of upcoming dates that are in her report, College Night Out was on October 27th.

9.0 FINANCIAL REPORT

None.

10.0 SOLICITOR REPORT

Attorney Benn discussed the loan documents and that M & T Bank is requesting we provide them by Monday morning. They need all Financial Statements and all Accounts Receivable funds due by the State. When we entered into the line of credit, they requested all Financial Statements which should be submitted monthly.

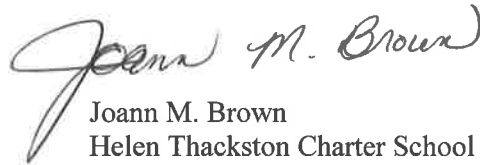
11.0 OTHERS

7. Be it resolved to approve the building permit for a Thanksgiving Dinner on November 26, 2015 from 12:00 – 6:00 PM. A motion was made by Gregory Ford and seconded by Lisa Kennedy, and unanimously approved by the Board.
8. Be it resolved to approve the building permit for a Childs Birthday Party on November 28, 2015 from 3:00 – 6:00 PM, the cost will be \$185, with additional fees added if more custodial services are necessary. A motion was made by Lisa Kennedy and seconded by Gregory Ford, and unanimously approved by the Board.

ADJOURNMENT

With no further business, the public meeting was adjourned at 6:25 PM. Motion approved by the board.

Respectfully submitted,



Joann M. Brown
Helen Thackston Charter School Board Secretary

Helen Thackston Charter School

School of *HOMELAND SECURITY*
SERVICE - COMMUNITY - PARTNERSHIP



625 E. PHILADELPHIA STREET, YORK, PA 17403
PHONE # 717-846-6160 - Fax # 717-848-2856
www.helenthackston.com

Denise Butts, Principal/CEO

ADDENDUM REPORTS

2015/2016 School Year POSITIONS and VACANCIES

OVERVIEW

Currently, there are no school openings or position vacancies. Enrollment figures for ESL population (one hundred forty / 140 students) dictate a need to hire an ESL teacher for middle.

2015/2016 School Year STUDENT ENROLLMENT

OVERVIEW

HTCS current, maximum enrollment figures.

2015 - 2016SY Projective Student Enrollment		
<i>GRADE</i>	<i>TOTAL</i>	<i>MAXIMUM</i>
6th	74	80
7th	69	75
8th	85	100
9th	130	135
10th	74	80
11th	60	65
12th	49	(Close at 55)
Total	541	590

SAVE the DATE

HTCS College Night Out
TUESDAY, OCTOBER 27, 2015 @5PM-7PM
School Gymnasium

HTCS HOLIDAY MEDLEY
FRIDAY, DECEMBER 18, 2015 @9AM
School Gymnasium

MLK WINTER CONCERT
SATURDAY, JANUARY 16, 2015 @2PM
School Gymnasium



Respectfully Submitted by Denise Butts

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Denise Butts, Principal/CEO

SY2015/2016
SCHOOL BOARD MEETING
October 23, 2015

EXECUTIVE SUMMARY

This report presents an overview of topics relevant to school operations and organizational functions.

DISSOLUTIONS and CONCEPTIONS

PERSONNEL

¹ Be it RESOLVED to terminate employee #208013 from the position of Information Technology Technician as a 12 Month contractual employee, effective October 23, 2015.

POLICY

² Be it RESOLVED to adopt the English as a Secondary Language Policies Manual, effective October 23, 2015.

FINANCIAL REPORT

¹ Be it RESOLVED to accept the financial statement for Quarter I, effective September 24, 2015.

2015/2016 EXECUTIVE SESSION PRESENTATION

School Budgetary & Fiscal Prognosis & Analysis
William Minich, Tom Taylor, Denise Butts

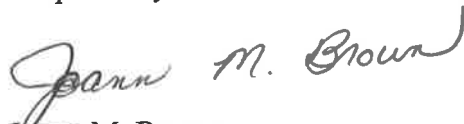
Financial Documents

- Quarter I - II Financial Statements
- 2015/2016 School Budget
- Annual Charter Report / Annual Financial Report

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Thursday, November 19, 2015
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The Meeting for the Board of Trustee for November 19, 2015 was cancelled, the next meeting will be held on Thursday, December 17, 2015, at 6:00 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joann M. Brown". The signature is written in dark ink and is positioned above the printed name.

Joann M. Brown
Helen Thackston Charter School Board Secretary