

HELEN THACKSTON CHARTER SCHOOL
MEETING OF TRUSTEES
Thursday, January 26, 2017
"Our School, One Team, One Vision"

1.0 EXECUTIVE SESSION

5:00 PM – 6:00 PM (first budget session)

2.0 CALL TO ORDER

A meeting of the Helen Thackston Charter School Board of Trustees convened at Helen Thackston Charter School on January 26, 2017. Ms. Danyiell Newman, Board President, called the meeting to order at 6:05PM.

3.0 ROLL CALL/ATTENDEES

The following individuals were in attendance:

Board Members: Danyiell Newman, Lisa Kennedy, Nacole Gaines, Keila Sanchez, Frank Hawkins, Marcia Glover

Administrators: Denise Butts

Consultants: Michael Dowery

Staff: Sanford Liggins, Eric Landis

4.0 RECONGNITION OF GUESTS

Leonardo Bauza

5.0 PUBLIC/STAFF COMMENTS

Mr. Bauza wanted to share his and his mother's concerns regarding his discharge from Helen Thackston Charter School. He discussed how he felt that they were not properly informed, ie, no phone calls or letters regarding possible dismissal. Ms. Butts addressed the situation stating that the proper protocols were followed as deemed by the Pennsylvania Department of Education regarding compulsory attendance which included several phone calls home to his mother prior to his dismissal. She further stated that Mr. Bauza was discharged back to his home district in November, after ten consecutive days of unexcused absences at which time, his home district school was responsible to do any follow-up meetings concerning his educational needs. Ms. Gains instructed Mr. Bauza to report his concerns to his district's school attendance officer and they would be able to give him permission to re-enroll at Helen Thackston Charter School.

6.0 APPROVAL

1. Be it resolved to approve the minutes from December 22, 2016. A motion was made by Nacole Gaines and seconded by Frank Hawkins, and unanimously approved by the Board.
2. Be it resolved to hire Anne Miller as a 10-Month plus Five Days employee for the position of English as a Secondary Language Teacher and Itinerate Reading Specialist, effective November 29, 2016. A motion was made by Marcia Glover and seconded by Nacole Gaines, and unanimously approved by the Board.
3. Be it resolved to initiate the RFP process and State contractual requirements for separation of the current unified food and nutrition account between Helen Thackston Charter School and Lincoln Charter School, effective January 18, 2017, with completion of separation for both school entities to occur on or before June 30, 2017. A motion was made by Nacole Gaines and seconded by Frank Hawkins, and unanimously approved by the Board.

4. Be it resolved to permit Donna Rhodes and India Roman-Grimes to utilize the gymnasium on March 25, 2017 from the hours of 11:00 AM to 7:00 PM for the purpose of hosting a toddler's birthday party. A motion was made by Nacole Gaines and seconded by Lisa Kennedy, and unanimously approved by the Board.
5. Be it resolved to grant usage of the gymnasium every Thursday starting February 3, 2017 until March 30, 2017 to Tino Conquest from the Boys Club of York. – Item tabled until additional information is presented.

7.0 DISCUSSION ITEMS/NEW BUISNESS

Seniors presentations will not be presented due to Senior Night being held during tonight's games. RFP meeting took place with Whitsons this week regarding what needs to be done going forth. The RFP process should begin in March, with the expectation that Lincoln Charter School will be moving forward with all they need to do to establish their own RFP and ensure that there is no break in their food service.

8.0 OLD BUISNESS

None.

9.0 PRINCIPAL'S REPORT

Ms. Butts report is attached

10.0 APPROVAL

6. Be it resolved to permanently expel student # 10529. A motion was made by Lisa Kennedy and seconded by Nacole Gaines, and unanimously approved by the Board.
7. Be it resolved to permanently expel student # 10496. A motion was made by Lisa Kennedy and seconded by Marcia Glover, and unanimously approved by the Board.
8. Be it resolved to permanently expel student # 10216. A motion was made by Lisa Kennedy and seconded by Keila Sanchez, and unanimously approved by the Board.

11.0 FINANCIAL REPORT

Financial report attached.

9. Be it resolved to approve the Financials, including the Financial Payments for November and December, 2016 effective January 26, 2017 with the expectation that there will be an amendment to the Payroll Accrual adjustment to reflect what was discussed in the financial committee meeting. A motion was made by Nacole Gaines and seconded by Lisa Kennedy, and unanimously approved by the Board.

12.0 OTHER

None.

ADJOURNMENT

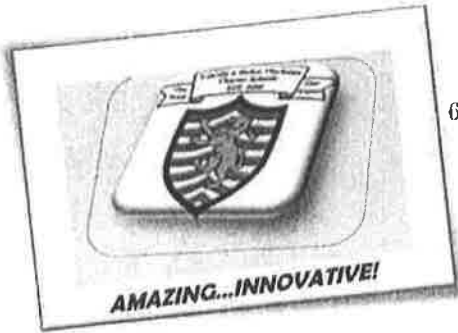
With no further business, the public meeting was adjourned at 6:58 PM with the Board going back into Executive Session at 6:59 PM. Motion approved by the Board.

Respectfully Submitted,

Chivonne ShockleyMoore
Office Clerk (substitute)

Helen Thackston Charter School

School of *HOMELAND SECURITY*
SERVICE - COMMUNITY - PARTNERSHIP



625 E. PHILADELPHIA STREET, YORK, PA 17403
PHONE # 717-846-6160 - Fax # 717-848-2856
www.helenthackston.org

Denise Butts, Principal/CEO

SY2015/2016
SCHOOL BOARD MEETING
January 20, 2016

EXECUTIVE SUMMARY

This report presents an overview of topics relevant to school operations and organizational functions.

ADMINISTRATIVE SESSION: BUDGET ASSUMPTIONS
5:30 PM – 6:00 PM

Part I - A

DISSOLUTIONS and CONCEPTIONS

PERSONNEL

Instructional

²Be it RESOLVED to hire Anne Miller as a 10-Month Plus Five Days employee for the position of English as a Secondary Language Teacher and Itinerate Reading Specialist, effective November 29, 2016.

FOOD SERVICE

²Be it RESOLVED to initiate the RFP process and State contractual requirements for separation of the current unified food and nutrition account between Helen Thackston Charter School and Lincoln Charter School, effective January 18, 2017, with completion of separation for both school entities to occur on or before June 30, 2017.

FACILITIES / BUILDING & GROUNDS

¹Be it RESOLVED to permit Donna Rhodes and India Roman-Grimes to utilize the gymnasium on March 25, 2017, from the hours of 11:00 AM to 7:00 PM for the purpose of hosting a toddler's birthday party.

²Be it RESOLVED to grant usage of the gymnasium every Thursday starting February 3, 2017 until March 30, 2017, to Tino Conquest from the Boys Club of York.

Part I - B

FINANCIAL REPORT

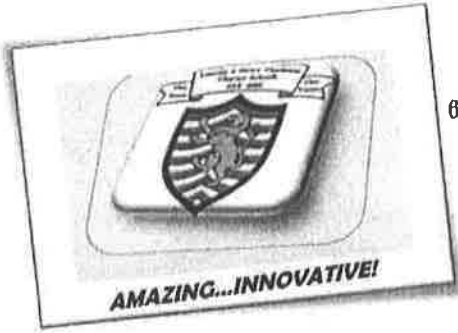
School Financial Committee

Denise Butts - Kimberly Kirby - Danyell Newman - Marcia Glover - Michael Doweary - Tom Taylor

¹Be it RESOLVED to adopt the financial statements for December 2016, effective January 26, 2017.

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Part II

SHOWCASE

GRADUATING CLASS OF 2017

SENIOR PRESENTATIONS (Student Presenters)

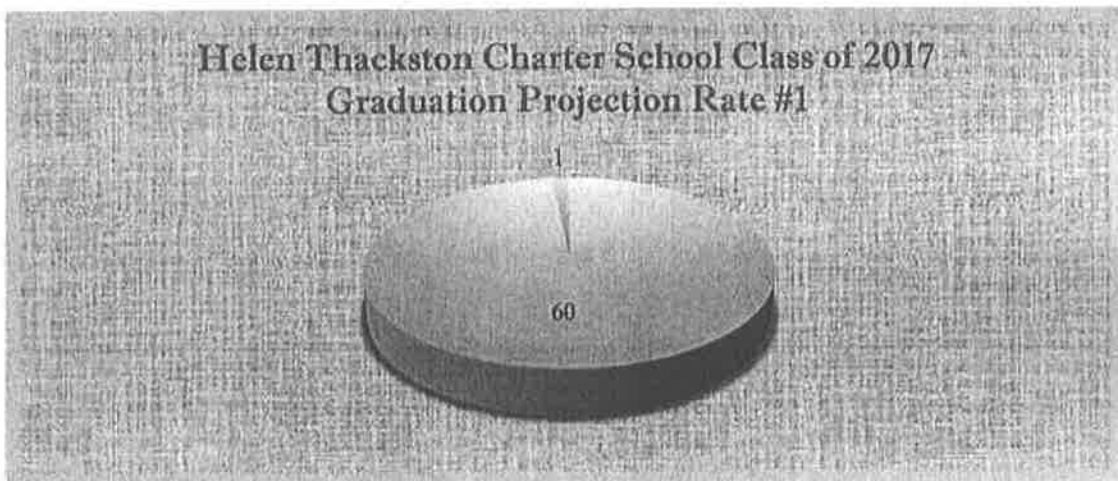
Master Coach: Melissa Achuff-Miller & Senior Counselor: Jacklyn Smith

PHASE ONE

2017 GRADUATION PROJECTIONS

Currently, there are sixty-one seniors in the graduating class of 2017. This represents a twenty-three percent increase in the graduating class enrollment -14 students respectively - compared to the previous school year. We are pleased that sixty (60) out of sixty-one (61) seniors are projected to graduate on time. Qualifying seniors are participating in the school's early release program to engage in community service, college preparatory and career internship opportunities.

**Graduation Projections #1: 98%
(60/61 Grade 12 Students)**



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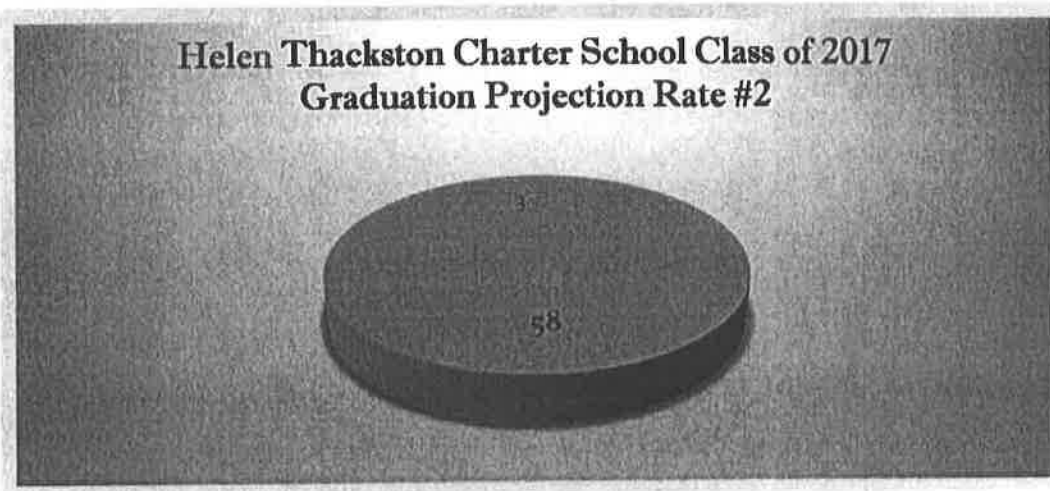


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Denise Batts, Principal/CEO

Graduation Projection #2: 95% (58/61 Grade 12 Students)

There is a strong probability that two of the qualifying seniors included in projection one may not fulfill graduation requirements by May 27, 2017 or October 31, 2017. This is reflected in the second projection.



ADDENDUM REPORTS

Part III – A

2016/2017 YEAR-TO-DATE ATTENDANCE

ACADEMY	STUDENTS		STAFF
	ATTENDANCE PERCENTAGE		
GRADE 6	INTERMEDIATE	95.88%	94.25%
	JUNIOR	95.26%	
	SENIOR	95.04%	
	SCHOOL WIDE STUDENTS & STAFF	94.37%	
GRADE 7		94.12%	
GRADE 8		94.01%	
GRADE 9		93.06%	
GRADE 10		94.11%	
GRADE 11		94.40%	
GRADE 12		94.37%	

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Part III - B

2016/2017SY STUDENT DISCIPLINE
(December 18, 2016 – January 20, 2017)

The school continues to implement behavior modification interventions within its Homeland Security Program, which incorporates peer mentoring, drum line, character building, self-esteem and community service. These programs combined with consistently requiring high expectations from students, have shown a positive effect in decreasing school wide suspensions.

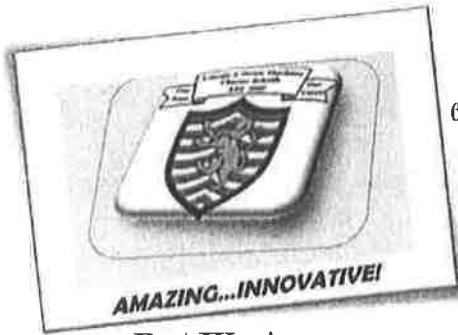
<i>OSS (Out-of-School) Data Trajectory</i>		
<i>Month</i>	<i>Total Suspensions</i>	<i>Percentage Decline</i>
<i>November</i>	<i>57</i>	
<i>December</i>	<i>37</i>	<i>36%</i>
<i>January</i>	<i>22</i>	<i>41%</i>
<i>Two Month Trajectory Decline</i>		<i>61%</i>

*In an effort to continue to focus on the Holistic Development of students, the school is currently considering initiating a Saturday Character Restorative Program entitled - **IMproving ME!***

<u>STUDENT SUSPENSIONS</u>		
ACADEMY	NUMBER SUSPENSIONS	<u>PRIMARY OFFENSES</u>
INTERMEDIATE	10	4- Fighting 1-Inappropriate Physical Contact 5- Chronic Disruptive Classroom Behavior
JUNIOR	3	1-Insubordination 2- Chronic Disruptive Classroom Behavior
SENIOR	9	1-Fighting 6- Profanity 2- Insubordination/Elopement
TOTAL SCHOOL WIDE	22	

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Part IV - A

2016/2017 STATE COMPLIANCE REPORTS

➤ *NON-APPLICABLE FOR JANUARY 2017*

2016/2017 SCHOOL AUDITS

2013-2014 / 2014-2015 / 2015-2016 School Audits

- The aforementioned audits are pending completion and must be conducted concurrently. An anticipated audit completion and submission to the State for years 2013/2014 and 2014/2015 will be discussed during this month's Administrative Session.

2016/2017 UPCOMING STATE AUDIT

➤ *NON-APPLICABLE FOR JANUARY 2017*

2016/2017 MONTHLY FIRE DRILLS

DRILL	EVACUATION TIME
Wednesday, August 24, 2016	Two Minutes and Ten Seconds
Friday, September 16, 2016	Two Minutes
Wednesday, October 5, 2016	Three Minutes
Wednesday, November 2, 2016	Two Minutes and Twenty Seconds
Thursday, January 19, 2017	Two Minutes

Part IV - B

2016/2017 School Year POSITIONS and VACANCIES

We are actively seeking to fill the following positions.

School Wide STAFF VACANCIES

Mathematics Teacher / Middle School
ESL and Intermediate Academy Support Staff (PENDING HIRE)

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Part IV - C

2016/2017 School Year CURRENT STUDENT ENROLLMENT Effective August 22, 2016 to January 20, 2017

Due to meeting and exceeding annual enrollment projections, all grades are currently full. The school is accepting applications for its wait list and will accept students as spots become available.

2016 - 2017 Projective Student Enrollment

<u>GRADE</u>	<u>TOTAL</u>	<u>PROJECTED</u>
6th	62	62 Closed
7th	70	70
8th	82	83
Junior Academy	214	215
9th	101	120
10th	99	75
11th	65	70
12th	60	60 Closed
Senior Academy	325	325
<u>Total</u>	<u>539</u>	<u>540 Projection</u>

Part V

SCHOOL AND COMMUNITY AFFAIRS

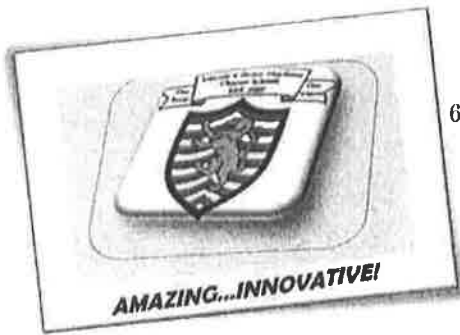
ANNOUNCEMENTS

New Academic Partnerships

- ❖ Penn State University of York
Post-Secondary Opportunities / Educational Opportunity Center
Site Based College Preparatory Counselor
- ❖ Setting Your Sails – Shippensburg University
College Tours & Preparatory Programs
- ❖ American Heart Association
Homeland Security Course Integration / CPR Certification for Students

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STUDENT ACTIVITIES

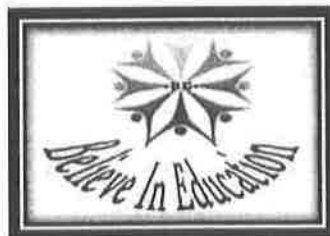
- ❖ Middle School Valentine's Skate Party
Thursday, February 10, 2017
5 PM - 8 PM
School Gymnasium
- ❖ High School Valentine's Dance
Friday, February 11, 2017
6 PM - 9 PM
School Gymnasium

PARENT PROGRAMS

- ❖ Rescheduled / Title I Parent Saturday Retreat
Saturday, February 25, 2017
9 AM - 12 Noon
School Gymnasium

FUNDRAISERS

- ❖ Valentine's Day Grams
Sponsored by the Graduating Class of 2017
Place orders during cafeteria periods 10:15 AM - 1:00 PM
February 6-10, 2017
Deliveries: Tuesday, February 14, 2017



Respectfully Submitted by Denise Butts

**HELEN THACKSTON CHARTER SCHOOL
FINANCIAL RESULTS
AS OF DECEMBER 31, 2016**

HO. BN MAGNET ON SHARED SCHOOL
 Summary of the Financial Package
 AS OF DECEMBER 31, 2014

BALANCE SHEET

Cash on hand 12/31/2014 was	\$ 1,175,850
* Total Accounts Receivable as follows:	
Accounts Receivable - Federal Tax & State Funds	1,217,588
Accounts Receivable - State/Local (Non-Federal)	720,881
Accounts Receivable - General District	33,179
Accounts Receivable - Local Programs	137,880
Total Accounts Receivable as of end of month	1,919,528
* Total liabilities for the current fiscal year as follows:	
Accounts Payable	317,855
Payroll Liabilities	284,721
Other Liabilities	2,842,416
Total Liabilities as of end of month	3,444,992
* Fund Balance as follows:	
Current Change in amount of the current fiscal year	1,149,126
Fund Balance	1,615,536
Total Fund Balance as of end of current fiscal year	2,764,662

BUDGET VS ACTUAL

* For the fiscal year ending 12/31/2014, the amount shown has a surplus of \$449,236 compared to the year of 12/31/2013 including an increase in revenue of \$142,351, higher than estimated expenses offset by a higher than projected student turnout and lower revenue due to the difference

CASH FLOW

* Accounts receivable is a balance sheet and the population likely to be a liability from the school if it is not being collected.

FINANCIAL METRICS

Metric	2014	2013	Target	Status
Market Ratio (Ratio of Assets)	17%	1-16%	Pass	
Total Margin (Ratio of Revenue)	50%	50%	Pass	
Current Ratio	21%	> 1	Pass	
Average Days Cash on Hand	137	< 30 days	Pass	
Long Term Financial Health				
Debt to Equity Ratio	17%	< 10%	Pass	
Governmental Fund Balance (Ratio of Total Assets)	1%	< 10%	Pass	
Credit Rating	BBB	> BBB	Pass	

Notes & Disclaimers for Financial Statements

* The financial statements are prepared based on the information submitted by the school which is prepared on a budget for the current year and approved by the school. If students are not fully enrolled they will not be reflected in the data until the budget and actual information is submitted.

* Upon review of the financial statements if you have any additional questions please contact the appropriate staff member at the school or contact the school at the following phone number: 215-265-1888

**HELEN THACKSTON CHARTER SCHOOL
BALANCE SHEET
AS OF DECEMBER 31, 2016**

ASSETS

Current Assets

M & T Operating	\$ 2,723,335	
M & T Payroll	4,088	
M & T Sharing	428	
M & T Snack	5,836	
Santander Food	40,038	
Santander	707	
Petty Cash	1,500	
		2,775,932

Accounts Receivable

Due from Federal	217,588	
Due from State	200,991	
Due from School District	33,719	
Due from Food Program	113,665	
		565,963

Other Current Assets

Security Deposit	340	
Prepaid Expenses	-	
		340

Total Current Assets

3,342,234

Fixed Assets

Building Improvements	683,848	
Equip & Furniture	883,299	
Accumulated Depreciation	(762,568)	
		804,579

Total Assets

\$ 4,146,813

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$ 419,666	
PSERS Accrual	316,355	
403B Accrual	258,132	
Payroll Accrual	284,235	
		1,278,387

Total Current Liabilities

1,278,387

Due to Edison Learning	1,074,471
Deferred Rent - CSP York	1,767,945

Total Liabilities

4,120,803

Equity	
Changed in Revenue over / (under) Expenses	649,338
Fund Balance	(623,328)
Investment in Fixed Assets	-

Total Capital

26,011

Total Liabilities & Capital

\$ 4,146,813

HELEN THACKSTON CHARTER SCHOOL
Actual vs. Budget for School Year 2016-2017
Accrual Basis

	For the One Month Ended December 31, 2016			For the Six Months Ended December 31, 2016		
	Actual December	Budget December	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
Revenues:						
Local:						
Regular Ed Tuition	\$ 319,470	\$ 311,806	\$ 7,663	\$ 1,905,681	\$ 1,870,839	\$ 34,843
Special Ed Tuition	211,020	225,136	(14,116)	1,362,716	1,350,817	11,899
State:						
Rental/Bldg Reimb Subsidy	9,915	9,915	-	39,661	39,661	-
Federal:						
Title I - Basic Programs	37,236	37,236	-	148,945	148,945	-
Title II - Improving Tchr Quality	1,445	1,445	-	5,780	5,780	-
Title III	3,802	3,802	-	15,207	15,207	-
IDEA - Part B	11,848	11,848	-	47,393	47,393	-
Other:						
Interest	-	-	-	-	-	-
Food Revenue	68,430	30,000	38,430	414,587	120,000	294,587
Fundraising	-	100	(100)	-	-	-
Student Revenue	-	1,000	(1,000)	-	-	-
Miscellaneous Revenue	126	-	126	583	-	583
Total Revenue	\$ 663,293	\$ 632,289	\$ 31,003	\$ 3,940,553	\$ 3,698,642	\$ 341,911
Expenditures						
1100 - Regular Ed						
Salaries and Wages	\$ 187,479	\$ 160,065	\$ 27,414	\$ 928,316	\$ 708,952	\$ 221,364
Medical/Dental/Disability Insurance	38,696	32,023	6,673	192,166	192,139	27
PSERS/Retirement	19,583	16,318	3,265	108,947	72,071	36,876
Employer Taxes	15,504	13,254	2,250	86,967	58,537	28,429
Professional Development	-	1,625	(1,625)	-	5,250	(5,250)
Drivers Ed	-	-	-	-	-	-
Curriculum Materials / Supplies	5,492	6,222	(731)	29,418	28,167	3,251
Music Department Equip & Materials	-	722	(722)	-	2,167	(2,167)
Shop / Carpentry Department Equip	-	556	(556)	-	1,667	(1,667)
Books	-	-	-	-	-	-
Educational Software	-	-	-	-	-	-
Equipment	-	-	-	5,564	-	5,564
Technology	-	-	-	-	-	-
Total Instructional	266,754	230,784	35,969	1,351,377	1,064,949	286,428
1200 - Spec Ed						
Salaries and Wages	45,167	62,046	(16,879)	149,108	274,038	(124,930)
Medical/Dental/Disability Insurance	1,677	15,669	(13,992)	10,064	78,347	(68,283)
PSERS/Retirement	4,082	5,528	(1,447)	20,833	24,417	(3,583)
Employer Taxes	4,539	5,118	(579)	12,475	22,605	(10,131)
Professional Services	438	-	438	38,262	3,500	34,762
Instruction Supplies (incl. IDEA resource)	-	478	(478)	-	5,133	(5,133)
Approved Private Schooling	-	1,667	(1,667)	-	5,000	(5,000)
Total Special Ed	55,902	88,040	(32,938)	230,741	408,040	(177,299)
2140 - Guidance and Psychologist						
Salaries and Wages	17,072	14,492	2,580	57,608	64,007	(6,399)
Medical/Dental/Disability Insurance	2,212	3,001	(789)	9,296	15,004	(5,709)
PSERS/Retirement	1,384	725	660	5,003	3,200	1,803
Employer Taxes	1,281	1,215	66	4,356	5,366	(1,009)
Professional Development	-	-	-	-	-	-
Psychologist	-	-	-	-	-	-
Speech Therapist	-	-	-	-	-	-
Total Guidance	21,949	19,432	2,517	76,263	87,577	(11,314)

HELEN THACKSTON CHARTER SCHOOL
Actual vs. Budget for School Year 2016-2017
Accrual Basis

	For the One Month Ended December 31, 2016			For the Six Months Ended December 31, 2016		
	Actual December	Budget December	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
2200 - Staff Support						
Salaries and Wages	-	9,590	(9,590)	-	28,770	(28,770)
Medical/Dental/Disability Insurance	-	2,967	(2,967)	-	8,900	(8,900)
PSERS/Retirement	-	480	(480)	-	1,439	(1,439)
Employer Taxes	-	879	(879)	-	2,637	(2,637)
Professional Development II	-	3,589	(3,589)	7,843	16,467	(8,624)
Professional Development - Travel	-	167	(167)	-	500	(500)
Conference Travel - Lodging	-	111	(111)	-	333	(333)
Conference Travel - Meals	-	56	(56)	-	167	(167)
Total Staff Support	-	17,838	(17,838)	7,843	59,213	(51,370)
2300 - Office of Principal						
Salaries and Wages	46,327	27,360	18,968	230,354	164,159	66,195
Medical/Dental/Disability Insurance	8,936	7,256	1,681	55,254	36,279	18,975
PSERS/Retirement	4,124	6,683	(2,559)	35,854	40,098	(4,245)
Employer Taxes	3,933	2,210	1,722	20,914	13,262	7,652
Legal Services	-	3,750	(3,750)	83,359	52,500	30,859
Professional Services - Superintendent	1,500	278	1,222	5,412	3,333	2,079
Supplies	183	-	183	21,014	7,000	14,014
Printing Materials & Reproduction Costs	-	222	(222)	-	667	(667)
Travel	-	-	-	1,655	1,500	155
Advertising	750	371	379	2,409	1,273	1,136
Postage	-	444	(444)	299	1,633	(1,335)
Dues & Fees	-	-	-	875	-	875
Total Admin	66,753	48,574	17,179	457,399	321,705	135,694
2400 Nurse						
Salaries and Wages	8,029	1,920	6,108	39,551	3,840	35,711
Medical/Dental/Disability Insurance	1,143	16	1,128	6,250	94	6,156
PSERS/Retirement	1,858	288	1,571	9,858	577	9,282
Employer Taxes	606	318	288	3,007	1,906	1,101
Professional Services	-	70	(70)	165	378	(213)
Supplies	-	56	(56)	-	167	(167)
Total Nurse	11,636	2,542	9,094	58,831	6,961	51,870
2500 Business Office						
Salaries and Wages	8,698	8,220	478	40,824	45,212	(4,389)
Medical/Dental/Disability Insurance	534	813	(79)	534	3,066	(2,532)
PSERS/Retirement	397	411	(14)	3,695	2,466	1,229
Employer Taxes	659	677	(18)	2,926	4,081	(1,155)
Business Services	6,000	6,000	-	39,000	36,000	3,000
Audit	-	29,333	(29,333)	34,692	32,000	2,692
Bank & Payroll Services	539	583	(45)	3,365	1,167	2,197
Total Business Office	16,827	45,838	(29,011)	125,035	64,396	60,639
2600 - Operations						
Salaries and Wages	8,903	9,917	(1,013)	60,554	59,500	1,054
Medical/Dental/Disability Insurance	2,820	2,751	70	8,838	13,754	(4,918)
PSERS/Retirement	1,261	496	765	11,078	2,975	8,103
Employer Taxes	754	854	(101)	4,882	5,127	(445)
Rent	109,182	75,000	34,182	655,089	450,000	205,089
Rent Deferral	(55,077)	(31,001)	(24,076)	(330,465)	(186,006)	(144,459)
Real Estate Taxes	10,896	8,000	2,896	65,375	54,000	11,375
Utilities - Gas & Electric / Water	809	5,833	(5,024)	34,056	40,000	(5,944)
Utilities - Telephone & Internet	482	315	168	4,789	5,111	(323)
Equipment Rental	2,481	2,963	(482)	15,459	14,222	1,236
Grounds Maintenance	-	333	(333)	448	1,000	(552)
Building Repairs	1,151	-	1,151	29,569	12,000	17,569
Supplies	416	222	194	8,164	5,867	3,498
Insurance - General Property & Liability	5,772	-	5,772	39,223	26,000	13,223
Insurance - Workers Compensation	-	556	(556)	12,653	16,664	(4,010)
Total Facilities	89,850	76,239	13,611	620,511	520,014	100,497

HELEN THACKSTON CHARTER SCHOOL
Actual vs. Budget for School Year 2016-2017
Accrual Basis

	For the One Month Ended December 31, 2016			For the Six Months Ended December 31, 2016		
	Actual December	Budget December	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
2800 - Information Systems						
Salaries and Wages	9,544	4,845	4,699	30,782	19,380	11,382
Medical/Dental/Disability Insurance	-	1,360	(1,360)	-	5,439	(5,439)
PSERS/Retirement	1,376	1,455	(79)	5,463	5,820	(357)
Employer Taxes	714	395	319	2,321	1,578	743
Software	-	12,000	(12,000)	44,336	15,000	29,336
Server	-	500	(500)	72,919	7,500	65,419
Professional Services	-	9,533	(9,533)	-	123,600	(123,600)
Total Information Systems	11,633	30,088	(18,454)	155,801	178,318	(22,516)
3100 - Food Operations						
Salaries and Wages	-	-	-	-	-	-
Medical/Dental/Disability Insurance	-	-	-	-	-	-
PSERS/Retirement	-	-	-	-	-	-
Employer Taxes	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Professional Services	78,912	37,500	41,412	184,513	75,000	109,513
Supplies	-	-	-	-	-	-
Total Food Operations	78,912	37,500	41,412	184,513	75,000	109,513
3200 - Student Activities						
Salaries and Wages	846	4,583	(3,737)	3,385	13,750	(10,365)
Medical/Dental/Disability Insurance	-	613	(613)	-	1,840	(1,840)
PSERS/Retirement	264	229	25	1,016	688	329
Employer Taxes	65	375	(310)	269	1,124	(865)
Stipends - Basketball	-	570	(570)	-	1,710	(1,710)
Stipends - Cheerleading	-	90	(90)	-	270	(270)
Basketball Program	788	-	788	2,167	-	2,167
Cheerleading Program	-	-	-	-	-	-
After School Clubs	-	-	-	-	-	-
Rabbit Transit	-	500	(500)	4,949	1,500	3,449
School Trips	-	-	-	8,565	-	8,565
Supplies	-	-	-	-	-	-
Total Student Activities	1,953	6,960	(5,008)	20,340	20,881	(541)
Interest	-	-	-	2,561	-	2,561
Debt Service	-	-	-	-	-	-
Total Debt Service	-	-	-	2,561	-	2,561
Total Expenditures	\$ 621,170	\$ 604,636	\$ 16,534	\$ 3,281,216	\$ 2,807,063	\$ 484,162
Net Surplus/(Deficit)	\$ 42,123	\$ 27,653	\$ 14,470	\$ 649,338	\$ 791,689	\$ (142,261)

HELEN THACKSTON CHARTER SCHOOL
 ESTIMATED STUDENT ENROLLMENT
 FISCAL 2016 - 2017

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	16/17 Actual
REGULAR ED													
Central York SD	3.00	3.00	3.00	3.00	3.00	5.00	-	-	-	-	-	-	20.00
Dallastown Area SD	3.00	3.00	3.00	3.00	3.00	4.00	-	-	-	-	-	-	19.00
Dover Area SD	-	-	-	-	-	-	-	-	-	-	-	-	-
Eastern York SD	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-	5.00
Red Lion Area SD	-	-	-	-	-	-	-	-	-	-	-	-	2.00
West York Area SD	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-	6.00
York City SD	432.00	432.00	432.00	426.00	429.00	429.00	-	-	-	-	-	-	2,580.00
York Suburban SD	2.00	2.00	2.00	2.00	2.00	2.00	-	-	-	-	-	-	12.00
Total Regular Ed Students	442.00	442.00	442.00	435.00	440.00	443.00	-	-	-	-	-	-	2,645.00
SPED													
Central York SD	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-	6.00
York City SD	107.00	107.00	107.00	108.00	101.00	99.00	-	-	-	-	-	-	629.00
York Suburban SD	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-	6.00
Total Sped	109.00	109.00	109.00	110.00	103.00	101.00	-	-	-	-	-	-	641.00
Total Students	551.00	551.00	551.00	546.00	543.00	544.00	-	-	-	-	-	-	3,286.00

CIRCLE OF SEASONS CHARTER SCHOOL
 Aging Schedule & Recommended Payment Schedule
 AS OF DECEMBER 31, 2018

Current	APY					Estimated Payables	Total Payables		Recommended Pay Schedule		Remaining Balance
	1-30	31-60	61-90	> 90	12/31/18		01/02/19	02/01/19	03/01/19	04/01/19	
Adam Widdan	76.00					70.00	70.00	70.00			
Burlane J McCloskey				1,500.00		1,000.00	2,468.70	1,080.00			
Byrnes Health Education Center				63.00		975.00	1,000.00	975.00			
Catholic Charities of Harrisburg				1,212.16		11,872.16	11,872.16	11,872.16			11,872.16
Central York SD				1,423.32		1,423.32	1,423.32	1,423.32			
Cities				1,423.32		1,423.32	1,423.32	1,423.32			
CLM Spring Group				3,267.00		3,002.00	3,002.00	3,002.00			(3,002.00)
Concord				70.00		(3,042.02)	(3,042.02)	(3,042.02)			
Daniel Swartzman Bryson				70.00		70.00	70.00	70.00			
F. & S Transportation				1,122.23		283.60	350.00	350.00			(172.23)
Holt				415.82		58.25	283.80	283.80			
Homefield Advantage				59.25		59.25	59.25	59.25			
Hydrex Enterprises, LLC				1,423.32		(380.00)	(380.00)	(380.00)			(380.00)
Imagize Learning				20,898.00		20,898.00	20,898.00	20,898.00			
Joann Brown				500.00		500.00	500.00	500.00			
Lafayette				2,717.80		2,717.80	2,717.80	2,717.80			
Med-Ed 134				82.91		82.91	82.91	82.91			
Med-Ed 001				5,505.24		5,505.24	5,505.24	5,505.24			
Med-Tri				748.07		748.07	748.07	748.07			
Michael Demery Consulting				500.00		500.00	500.00	500.00			
Newton Alliance				382,357.74		382,357.74	382,357.74	382,357.74			184,857.74
Office Basics				127.35		127.35	127.35	127.35			
Omega Systems Consultants				2,729.00		2,729.00	2,729.00	2,729.00			2,729.00
Regina & Taylor, Inc.				1,084.21		8,000.00	8,000.00	8,000.00			
Sera Teal Companies				1,084.21		1,084.21	1,084.21	1,084.21			(5,500.00)
Sherron Hare				287.71		287.71	287.71	287.71			
The City of York				15,835.34		15,835.34	15,835.34	15,835.34			
The Nickolan Law Group LLC				287.71		(288.07)	(288.07)	(288.07)			(288.07)
Triump Learning LLC				57,287.54		57,287.54	57,287.54	57,287.54			
Veris Benefits Consultants				1,852.88		(288.58)	(288.58)	(288.58)			(288.58)
Veritas Wireless				730.00		730.00	730.00	730.00			
Walton & Company				80,000.00		80,000.00	80,000.00	80,000.00			
William A. Schmitt				287,732.78		287,732.78	287,732.78	287,732.78			
ESTIMATED											
\$ 1,248.07	\$ (4,687.48)	\$ 14,823.06	\$ (3,042.02)	\$ 408,483.80	\$ 418,885.82	\$ 131,884.38	\$ 591,300.00	\$ 281,732.78	\$ 59,738.34	\$ 344,887.74	\$ 5,843.27

HELEN THACKSTON CHARTER SCHOOL
 STUDENT REVENUE VARIANCE ANALYSIS
 AS OF DECEMBER 31, 2016

	Actual Students	Actual Rate	Total Revenue	Budgeted Students	Budgeted Rate	Budgeted Bill	Unit Variance	Dollar Variance
REGULAR ED								
Central York SD	20	\$ 9,677.56	\$ 16,129.27	-	\$ 9,112.78	\$ -	20.00	\$ 16,129.27
Dallastown Area SD	19	10,951.76	17,340.29	-	10,951.76	-	19.00	17,340.29
Dover Area SD	-	9,583.79	-	6	9,583.79	4,792.90	(6.00)	(4,792.90)
Eastern York SD	6	11,359.76	5,679.88	-	10,846.56	-	6.00	5,679.88
Red Lion Area SD	2	9,207.11	1,534.52	-	6,525.80	-	2.00	1,534.52
West York Area SD	6	10,481.08	5,240.54	-	12,125.07	-	6.00	5,240.54
York City SD	2,580	8,603.99	1,849,857.85	2,598	8,291.83	1,860,131.20	(18.00)	(10,273.35)
York Suburban SD	12	9,898.94	9,898.94	6	11,829.24	5,914.62	6.00	3,984.32
YE Rec Adj								
Total Regular Ed Students	2,645	\$ 79,765.99	\$ 1,905,681.29	2,610	\$ 82,368.83	\$ 1,870,838.72	35	\$ 34,842.57
SPED								
Central York SD	6	\$ 19,798.75	\$ 9,899.38	-	\$ 17,734.70	\$ -	6.00	\$ 9,899.38
York City SD	629	25,589.11	1,341,295.85	630	25,729.84	1,350,816.60	(1.00)	(9,520.75)
York Suburban SD	6	23,041.37	11,520.69	-	23,285.58	-	6.00	11,520.69
YE Rec Adj								
Total Sped	641		\$ 1,352,715.92	630	66,750.12	\$ 1,350,816.60	11	\$ 11,899.32
Total Students	3,286		\$ 3,268,397.21	3,240	\$ 149,118.95	\$ 3,221,655.32	46	\$ 46,741.89

**HELEN THACKSTON CHARTER SCHOOL
Cash Flow Forecast
AS OF DECEMBER 31, 2016**

	Cash Forecast
Net Cash @ 12/31/2016 - Operating	\$ 2,723,334.52
Accounts Payable @ 1/2/17	(241,712.76)
Payment to CSP - York, LLC @ 1/2/17	(130,000.00)
Transger to Payroll @ 1/5/17	(145,000.00)
Food Program Deposit @ 1/5/17	99,496.13
Net Cash @ 1/6/17	\$ 2,306,117.89
Accounts Payable @ 1/9/17	(59,736.24)
Net Cash @ 1/9/17	\$ 2,246,381.65
Transfer to Payroll @ 1/19/17	(145,000.00)
Accounts Payable @ 1/23/17 (Estimated)	(244,857.74)
Payment to CSP - York, LLC - February @ 1/25/17	(65,000.00)
Food Program Deposit @ 1/25/17	79,189.59
Ready to Learn Grant @ 1/25/17	47,679.00
Net Cash @ 1/31/17	\$ 1,918,392.50

**HELEN THACKSTON CHARTER SCHOOL
GENERAL LEDGER DETAIL
AS OF DECEMBER 31, 2016**

Category	Type	Date	Num	Name	Memo	Amount	Totals
Total Revenues over Expenses							\$ 649,338.35