

HELEN THACKSTON CHARTER SCHOOL  
MEETING OF THE TRUSTEES MINUTES  
August 24, 2017

- I. CALL TO ORDER AT 6:03 PM BY BOARD PRESIDENT- DANYIELL NEWMAN  
Board members present: Mr. Hawkins, Ms. Gaines, Ms. Glover, Mr. Safran  
Not present: Ms. Sanchez
- II. RECOGNITION OF GUEST  
Reporter: David Wisman
- III. PUBLIC/ STAFF COMMENTS  
No staff present there was an open house
- IV. APPROVALS:
  - a.) Be it resolved to approve the Board of Trustees' minutes for the August 9<sup>th</sup> meeting. A motion was made by Ms. Gaines, seconded by Ms. Kennedy and unanimously approved by the board.
  - b.) Be it resolved to approve the Student Wellness Policy. A motion was made by Ms. Gaines, seconded by Ms. Glover and unanimously approved by the board.
  - c.) Be it resolved to approve the Public Complaint Policy. A motion was made by Ms. Gaines, seconded by Ms. Glover and unanimously approved by the board.

PERSONNELL:

- a.) Be it resolved to approve the resignation of Mr. Walker and Ms. Friedman. A motion was made by Ms. Gaines, seconded by Ms. Kennedy and unanimously approved by the board.
- b.) Be it resolved to offer employment to Ms. Butler, Mr. Algeo, Ms. Richardson, Dr. Bowman, Ms. Tome, Ms. Wagner, Ms. Messer. A motion was made by Ms. Gaines, seconded by Ms. Glover and unanimously approved by the board.
- c.) Be it resolved to identify Ms. Casale and Ms. Kauffman to serve as mentors for new teachers. A motion was made by Ms. Gaines, seconded by Ms. Glover and unanimously approved by the board.

V. DISCUSSION ITEMS/ NEW BUSINESS

- a.) Be it resolved to review for first reading the following policy changes 113.4 Confidentiality of Special Education Student Information. Once approved it will be amended. A motion was made by Ms. Gaines, seconded by Ms. Glover and unanimously approved by the board.
- b.) Be it resolved to modify the Helen Thackston PIAA eligibility grade point average to 2.0 GPA which is aligned to William Penn High School and PIAA. Discussion about the changes and each board member voted on the change. A resolution to modify the change was tabled the GPA will remain at 2.5 eligibility.
- d.) Be it resolved to authorize the HTCS administration to enter into a contract with Achieve Energy Solutions, LLC to purchase our electric supplies for a period of 24 months with an estimate savings of \$6,254 per year. A motion was made by Ms. Gaines, seconded by Ms. Glover and approved unanimously by the board.
- d.) Be it resolved to authorize the administration to enter into a contract with the CAIU for Power School for \$8,484 per year. A motion was made by Ms. Gaines, seconded by Ms. Kennedy and unanimously approved by the board.

VI. OLD BUSINESS

- a.) Where are we at with the alarm system? System is turned on and checking into turning off all lights when nobody is in the building.
- b.) Roof concerns? Small portion leaking. 2 contractors were to come and give bids but neither showed up. Will start looking again.
- c.) Where are we at with the fence? Hess Ornamental Fences will be installed by Monday, August 28<sup>th</sup>.
- d.) How are we with staff parking? Every employee will be issued a parking pass and will be monitored by Mr. Woodyard so no employee will park on the streets.
- e.) Fire drill with teachers on August 21<sup>st</sup>.
- f.) FBI fingerprinting still not finalized. Rescheduled until Thursday, August 31<sup>st</sup>. Can't get Cogent payment set up. Mr. Rossum is to look into this, he set up the account in the past.

VII. PRINCIPAL'S REPORT

Ms. Achuff was at the Open House so principal's report was read by Mr. Lopez.

\*Mentor Program will be on agenda for next month's meeting

\*Staff reference chart- so staff will know who to go to for what area of concerns.

\*Expectations for seniors-suggestion made to add be able to write a cover letter and a thank you letter. Any other suggestion by the board will go to Mr. Lopez

\*AccuPlacement test at HACC in September and again in May

\*Mock Interviews- ask parents for help with conducting interviews

\*Parent Involvement- monthly meetings and activities with parent involvement. Ms. Kennedy will assist with Title I issues.

\*Possible workshops for adults-checking accounts, reading, resumes

#### VIII. FINANCIAL REPORT

a.) Be it resolved to approve the July Financial and payment invoices. A motion was mad by Ms. Glover, seconded by Ms. Gaines.

b.) Questions about who is authorized to use credit card. 4 people are authorized to use credit card Ms. Achuff, Mr. Lopez, Mrs. Albright, and Mr. Woodyard.

#### VIII. SOLICITOR'S REPORT

An executive session was held prior to the meeting at 5:00PM to discuss litigations and employment. Concluded at 6:02 PM.

Meeting was adjured at 7:04PM.

Next Board of Trustees' meeting will be held on Thursday, September 28, 2017 at 6:00PM at Helen Thackston Charter School

May I please have an update on the following:

1. Tv Monitors to display September Activities (Open House, Patriot day, After school clubs)
2. Automated Phone calls home for "A" for period 1
3. Progress Reports to be run Monday PM
4. Ability to print Report Cards of students from previous years housed in District Office

Thank you.  
Mrs. Achuff